

Letter-of-Confirmation: Priority Development Area Planning

Use this form to confirm intent to: a) adopt or amend a plan, EIR, or zoning for an existing PDA by 2025. If you are not sure which planning documents are required for the PDA to meet program criteria, contact MTC/ABAG staff: pdas@bayareametro.gov.

For other forms, including PDA, Priority Conservation Area (PCAs) or Priority Production Area (PPAs) Letter of Interest, and for Letters of Confirmation for PDA VMT-Reduction Policies, go here: <https://www.planbayarea.org/priority>.

Instructions: Complete this form and send it to pdas@bayareametro.gov by **September 16, 2019**. Forms should be signed by City Managers or Administrators. City Council or Board of Supervisors resolutions are not required. Please contact pdas@bayareametro.gov with any questions.

1: GENERAL PDA INFORMATION

City or County: _____ Date: _____

PDA Name: _____

Staff Contact/Title: _____

Email: _____ Phone: _____

2: PLANNING SCOPE AND TIMELINE

Identify planning documents to be completed for the PDA and approximate start and completion date below:

Planning Document	New	Amended	Anticipated Start Date	Anticipated Adoption Date
Specific Plan	<input type="checkbox"/>	<input type="checkbox"/>		
Other* Plan	<input type="checkbox"/>	<input type="checkbox"/>		
EIR**	<input type="checkbox"/>	<input type="checkbox"/>		
Zoning	<input type="checkbox"/>	<input type="checkbox"/>		

*If "Other Plan" selected, please describe:

**If environmental review policy other than a full EIR (e.g. infill checklist), please describe:

Name & Title:

Signature:

Date:
